



MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

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Tuesday, 6 October 2020

To all members of the Council **Asset Management Committee**: Cllr Richard Wood (Chair of Council), Cllr John Glover (Vice Chair of Council & Chair of Committee), Cllr Alan Baines, Cllr Paul Carter, Cllr Terry Chivers and Cllr Paul Taylor

You are invited to attend the Asset Management Committee Meeting which will be held on **Monday 12 October, at 7.00pm** to consider the agenda below.

PLEASE NOTE THAT THIS IS A REMOTE VIRTUAL MEETING. TO ACCESS THE MEETING PLEASE FOLLOW THE ZOOM LINK BELOW. THE MEETING WILL ALSO BE STREAMED LIVE ON YOUTUBE, THE LINK WILL BE POSTED ON THE PARISH COUNCIL WEBSITE AND SOCIAL MEDIA CHANNELS WHEN IT GOES LIVE SHORTLY BEFORE 7PM.

Click link here

<https://us02web.zoom.us/j/2791815985?pwd=Y2x5T25DRlVWVU54UW1YWWE4NkNrZz09>

Or go to www.zoom.us or Phone 0131 4601196 and enter:

Meeting ID: 279 181 5985 Passcode: 070920

Instructions on how to access zoom are on the parish council website
www.melkshamwithout.co.uk

If you have difficulties accessing the meeting please call (do not text) the out of hours mobile:
07341 474234

Yours sincerely

Teresa Strange, Clerk

AGENDA

1. Apologies

2. To receive **Declarations of Interest**

3. Public Participation

4. To note Minutes of previous meetings (background information)

5. Asset Register:

- a) To note relevant 2020/21 Budget Headings for Asset Management
- b) To consider Report on condition of Council assets, and recommend future action
- c) To consider residents' request for return of bin at BRAG picnic area

6. Play Areas:

- a) To consider quarterly written inspection reports on Council owned play areas
- b) To consider RoSPA independent annual reports (*if received*)
- c) To consider resident's request for fencing surrounding MUGA (multi use games area) at Hornchurch Road Public Open Space
- d) To approve quotation for signage for new play areas
- e) To agree names of new play areas (located at Pathfinder Place & Bowood View)
- f) To consider update on algae cleaning on play area surfaces

7. QEII Diamond Jubilee Sports Field & Pavilion:

- a) To consider requests and feedback following meeting with Future of Football (8th Oct)
- b) To consider update following concerns raised with football clubs re Covid-19 risk assessment measures
- c) To consider quote for cutting back hedges (to deter rabbits and prevent lost balls)
- d) To consider erecting netting to prevent lost balls in hedges
- e) To note maintenance issues with Pavilion building

8. Allotments:

- a) To receive report on waiting list and update further to inspections
- b) To note delegated decisions made by Clerk relating to letting of plots and permissions given for greenhouses/sheds
- c) To consider advice received on Bonfires during Covid and subsequent advice to tenants
- d) To consider advice received from National Allotment Association during Covid

9. To consider Tree Inspection Report and agree future action

10. Telephone Kiosks:

- a) To consider quarterly inspection reports on existing kiosks
- b) To receive feedback from residents and consider adopting Telephone Kiosk at Woodrow Road

11. Berryfield Village Hall: To consider any new queries raised regarding the planning application for the new village hall

12. Approved contractors and suppliers:

- a) To consider current list of approved contractors and suppliers
- b) To review contracts for service providers

13. To consider adding “what3words” location information to signage at Amenity sites

14. To consider budget requests for Asset Management in 2021/22

Copy to: All Councillors